
Quarter 4 Board Meeting Minutes

Tilton House, Firle
Tuesday 8th May 2018
12:00 hrs – 18:00 hrs

Present

Peter Devlin (PD)- Chair –Chief Executive and Clinical Director
Zoe Nicholson – (ZN)- Director and Founder
Jonathan Serjeant (JS)– Director of Creative Partnerships
Matthew Riley (MR), - Non-Executive Director
Craig Milne (CM), - Non –Executive Director
Lindsay Coleman (LC) – Non Executive Director

In Attendance

Sarah Bartholomew (SB) – Director of Primary Care Development
Mark Cannon (MC)-Director of Primary Care Collaboration
Helen Curr (Helen Curr (HC)-Director of Clinical Services
Michelle Eades (ME) – Director of Business Development
Gillian Howson (GH)-Executive Assistant
Jon Ota (JO)- Managing Director Sussex MSK Partnership (Central)
Chris Sutton (CS) – Director of Finance

Apologies

Natalie Blunt (NB) – Deputy MD Sussex MSK Partnership
Sam Horwill (SH)– Director of Yma (Here in Wales)

All reports were circulated to the Board prior to the meeting.

1.0 Declaration of Interests

No further new interests were declared.

2.0 Minutes of the last meeting

The formal minutes of the previous meeting of February 6th (quarter 3) had been approved using the Loomio platform.

3.0 Governance

The following papers were reviewed prior to and approved before or following the meeting. (Via online decision making tool)

- Combined Primary Care Collaboration Report
- Finance Report
- Integrated Services Report
- Practice Unbound Report
- Fraud Prevention Update & TIAA Counter Fraud Risk Assessment & strategic Work Plan
- Board Assurance, Tools and Processes Paper
- NHS Provider Self Certification

The following papers were reviewed prior to the meeting (Via online decision making tool)

- Circus Report
- Quality Update
- Bi –Annual H&S Report
- Annual IG Report

Specific items from Board papers are addressed in the minutes below.

4.0 Wellbeing

The Board explored whether the way the current contract is being managed allows Here to explore the wider opportunities, provide the 'care unbound' approach and add the value that was originally intended.

The Board also discussed partnership arrangements.

The Board agreed that further promotion of self- referral to GPs alongside the simpler self- referral form would assist in improving the take up & coverage for less complex patients.

5.0 Federating

MC outlined that the Articles of Association have been changed by single resolution and that the Federation have elected 6 Directors from each of the clusters. He advised

the Board of next steps. The Board agreed to arrange a Federation people to people meeting to create the right environment to deliver good works for the community that we serve.

6.0 Other Papers

The Board agreed that other papers would be discussed at Quasar and ET.

7.0 Strategic Discussion

The Board reflected on and discussed the Enabling and Board team focus and functions.

The next meeting will be **July 2018**

Time: 9:30 am – 15:30 pm